

Ref: Agenda/OSCP061112

31 October 2012

Dear Sir or Madam

I hereby give notice that a meeting of the **Off Street Car Parking Committee** will take place on **Tuesday 6 November 2012**, at the offices of **Biggleswade Town Council, The Old Court House, Safron Road, Biggleswade** commencing at 7pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs M Russell
Chairperson

Distribution:

Committee Members:

Cllr Mrs M Russell (Chair)
Cllr Ms S Mulchrone
Cllr R Skinner
Cllr G Wilson
Cllr D Lawrence (Vice Chair)

Cllr Mrs H Ramsay
Cllr Mrs W Smith
Cllr D Albone
Cllr S Watkins

All Town Councillors
Bedfordshire Police
Notice Boards (2)

Town Clerk
Biggleswade Library
Biggleswade Chronicle

Central Bedfordshire Council
Bedfordshire Advertiser

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Prejudicial interests in any agenda item
- (b) Personal interests in any agenda item

3. PUBLIC OPEN SESSION

4. MINUTES OF MEETINGS

- a. For Members to receive the minutes of the Off Street Car Parking meeting held on 15 May 2012
- b. For Members to receive the minutes of the Off Street Car Parking meeting held on 14 August 2012

5. MATTERS ARISING

- a. Minutes of the Off Street Car Parking meeting held on 15 May 2012
- b. Minutes of the Off Street Car Parking meeting held on 14 August 2012

6 ITEMS FOR CONSIDERATION

a. Request for Tuesday market rent reduction in January and February 2013

The stall holders who support the Tuesday market have requested a reduction in rent during January and February 2013, as these are very difficult trading months, especially in the current economical climate.

b. Request from St Andrew's Church - Biggleswade

Correspondence has been received from St Andrew's Church requesting permission to stage their Nativity Tableau and carol singing in the Market Square on Saturday 22 December between 10am and 12.30pm, as in previous years.

Members are asked to consider this request.

c. Street Cleaning in Biggleswade

Correspondence has been received from a resident of Biggleswade complaining about the lack of street cleaning in the town.

A copy is attached to this agenda.

d. Budgets 2013 - 2014

For members to review and consider Committees budgets for 2013 – 2014.

A copy is attached to this agenda.

e. Aldi Car Park

For members to consider advice from Town Council Solicitor and C.B.C legal that the signage for parking restrictions in the Aldi North car park is incorrect.

A copy of the correspondence is attached to this agenda.

f. Market Stalls

For members to consider a request from Sandy Town Council to borrow 15 market stalls for the 2nd December 2012.

7. ITEMS FOR INFORMATION

a. New Inn Yard

For members to receive a verbal update.

b. Ask Trade Bins

For members to receive a verbal update.

c. Hitchin Street

For members to receive a verbal update.

d. Biggleswade Christmas Lights

For members to receive an update on the Christmas lights.

8. **PUBLIC OPEN SESSION**

9. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.